SDA Bocconi

ART. 1 REGISTRATION

1.1 Once every section of this application for registration has been filled out and it has been duly signed, it must be sent by fax, email or by post to:
SDA Bocconi School of Management
Open Programs Office - Fax
Via Bocconi, 8 - 20136 Milano - email

1.2 Enrollment will be based on an evaluation of candidates CVs. The registration is understood to be completed at the time SDA Bocconi receives this application.

1.3 SDA Bocconi shall confirm receipt of this application to the participant, in the manner which the latter, at its own responsibility, shall indicate under the heading "person to contact" choosing fax or email.

1.4 Applications for registration must be received by **27 August 2019**. However, in exceptional cases, SDA Bocconi shall at its discretion have the ability to accept applications received after the aforesaid deadline: in this event, Article 4.3 shall apply.

1.5 The course shall take place at the premises at Via Bocconi, 8 - Milan, or at the alternative premises indicated in the confirmation mentioned at Article 1.3.

ART. 2 FEE AND METHOD OF PAYMENT

2.1 The fee is € + VAT (if insofar as it is payable) including registration.
A 10% reduction off the registration fee is offered to application sent by **18 July 2019**.

Note 1 **(indicate any agreements)**

Note 2 **(information to be specified in the invoice)**

2.2 Payment, which shall be deemed to be made in the name of and on behalf of the person to whom the invoice is addressed, must occur at the time of registration choosing one among the following methods:

❑ Bank transfer to be made in favor of Università Bocconi, Banca Popolare di Sondrio Branch 11, Via Bocconi 8, Milan,
IBAN CODE IT55E0569601610000002000X88, BIC/SWIFT CODE: POSO IT 22,
mentioning the code

❑ CREDIT CARD
❑ Visa ❑ Eurocard/Mastercard ❑ American Express

Card holder's name: _____

Card No |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Expiry date |__|__|/|__|__| Security code |__|__|__|__|

Signature _____

ART. 3 TRACEABILITY OF FINANCIAL TRANSACTIONS

Law applicable only to Italian public authorities

3.1 The parties are bound to fulfill all the obligations specified by Article 3 of Law No. 136/2010 in order to ensure the traceability of financial transactions relative to the agreement.

3.2 If the parties do not fulfill the obligations specified by Article 3 of Law no. 136/2010 regarding the traceability of financial transactions relative to the agreement, this agreement shall be terminated automatically pursuant to paragraph 8 of said Article 3.

ART. 4 WITHDRAWAL - CANCELLATION - REFUND

4.1 You may cancel your participation in the course by written notice of cancellation within 10 days starting from the deadline mentioned in Article 1.4 by means of sending a letter by priority mail to the address mentioned in Article 1.1, after providing advance notice via fax and/or email in every case: in this event, refund of the amount already paid may be requested.

4.2 In the event that the student expresses the intention not to participate, giving notice of cancellation after the terms mentioned in Article 4.1, there shall be no right to any refund and the fee mentioned in Article 2 must be paid bearing in mind that as an alternative it is possible to:

a. attend the next edition of the Course (if applicable) or another SDA Bocconi Course, within one calendar year from the start date of the Course, subject to payment of any balance in price;
b. be replaced by another person from the same business, ensuring that all the personal details for the replacement are provided (in writing).

4.3 In the event that an application for registration is received after the deadline, mentioned in Article 1.4, and if accepted by SDA Bocconi, the student shall have neither the right to withdraw nor the right to refund of the sum paid: the fee mentioned in Article 2 must be paid without prejudice to the possibility of attending the next edition of the course (if any) or another SDA Bocconi course within one (calendar) year from the start date of the course, subject to payment of any balance in price.

ART. 5 PROGRAM CHANGES

5.1 SDA Bocconi reserves the discretion to be able to postpone or cancel the planned class providing notification thereof by **6 September 2019** to the fax number or to the email address that the participant, at his own responsibility, shall have indicated under the heading "confirm registration and send the communication to". SDA Bocconi's only obligation in the matter shall be that of refunding the amount already received, expressly excluding any other duty and/or obligation whatsoever.

5.2 Furthermore SDA Bocconi reserves the discretion to be able to amend the program and/or the location of the course and/or to replace the lecturers. In this event, nothing shall be due by SDA Bocconi to the student on any basis.

ART. 6 DISPUTES

All disputes connected in any way with this contract shall be submitted to the jurisdiction of the court for Milan.

ART. 7 PRIVACY

Pursuant to the Regulation (EU) 2016/679, in relation to the protection of the personal data, SDA Bocconi informs the MBA Participant that all personal data supplied will be processed according to the principles and with the methods established in the Privacy Policy attached and available on the website at the following link https://www.sdabocconi.it/privacyenglish
The Participant undersigning this contract declares that he/she is acquainted with all information provided by the law and in particular with all related rights he/she is entitled to, and so accept data handling according to the purposes and methods indicated by this information."

Signature for acceptance **(with addition of stamp if a business/body) mandatory**

Signature and stamp for specific approval (and stamp it is a business body), pursuant to Articles 1341 and 1342 of the Italian Civil Code, of Articles 1, 3, 4, 5, 6 and 7 **mandatory**

Data

GENERAL INFORMATION

REGISTRATION The maximum number of participants is fixed. Priority of registration shall be determined upon the basis of the date of arrival of the application for registration, with all its parts completed, signed and sent to: SDA Bocconi School of Management - Open Programs Office
Via Bocconi 8 - 20136 Milano
It is recommended to make a pre-registration by telephone on the number
SDA Bocconi shall arrange to send written confirmation of acceptance via fax or email.